

# County of Los Angeles Workforce COVID-19 Testing Protocol

## Register for testing

Prior to testing please register online at [lac.fulgentgenetics.com](https://lac.fulgentgenetics.com). Though this can be done on-site at the time of testing, **registering online ahead of time will help to speed up the testing process**. This only has to be done one time and once complete, you will receive a Fulgent QR code which can be used to verify your information for all future tests.

## Select an LA County testing site

Please contact your Departmental Human Resources office for your required testing frequency. You can review a list of active test sites [here](#).

## WHAT TO EXPECT ON THE FIRST DAY OF TESTING

### 1. On test day, bring the following to your test site

- A) **A form of identification** (your LA County employee badge or other government issued ID)
- B) Your **Fulgent QR code** and/or your **E/C County ID number**
- C) Your **insurance card** (you will only need this on the first day of testing; the information will be saved for all future tests through LA County)

### 2. Collect your sample



Fulgent uses a self-collect shallow nasal swab collection process as demonstrated in the following video:

[https://www.youtube.com/watch?v=L\\_1UgXM9tqw](https://www.youtube.com/watch?v=L_1UgXM9tqw)

### 3. View your results

Within 1-2 days of submitting your sample, you should receive either an email or text message with a screening ID (in the format **FSS-SCR123456**) along with the link to view your test result.

Link: [results.fulgentgenetics.com](https://results.fulgentgenetics.com)

**Negative test result:** Your supervisor will see you as cleared for work.

**Positive test result:** Your supervisor will see you as not cleared. Do not report for work and contact your Departmental Human Resources office immediately.

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**Please contact us if you have any questions!**

**Fulgent's Client Services Team**

**Phone:** 1 (626) 350-0537 | **Email:** [lacsupport@fulgentgenetics.com](mailto:lacsupport@fulgentgenetics.com)

## Frequently Asked Questions

### How do I know if I need to test?

If you have been fully vaccinated (2 shots of Moderna or Pfizer or 1 shot of Johnson & Johnson) and your vaccine record has been verified through Fulgent then you do not need to test on a weekly basis.

If you are unvaccinated or semi-vaccinated you may need to test either once or twice per week depending on your department's requirements. Please speak with your supervisor or Human Resources department for more information on your testing policy.

### I recently received my vaccination, how can I change my vaccination status?

Please visit [lac.fulgentgenetics.com](http://lac.fulgentgenetics.com) to edit/upload your vaccination status. You will be asked to either upload your CDPH smart QR code or a physical picture of your card so that we can verify your status. Once complete and your vaccination status has been verified, you will no longer be required to test on a weekly basis.

### Who is my result shared with?

Your test results is secure in our system and only shared with your employer and any relevant State or local reporting agencies. Your supervisor will not see your vaccination status or specific test results. However, in order to ensure you are in compliance with the County's testing/vaccination policies, they will see if you are "cleared," or "not cleared" for work.

### Why do I need my insurance card?

Tests administered at LA County facilities are free to you. The County of Los Angeles is working to cover the cost of testing, either through your insurance carriers or other County funding. Your insurance information may be used to verify your coverage if carriers are billed. Regardless, testing will remain at no cost to you.

### What happens if I miss my testing day?

To help ensure LA County is compliant with California's mandate for testing and vaccination of County employees, a notification will be sent to both the employee and the employee's supervisor when an employee is out of testing compliance. Please visit your nearest testing site to collect a new sample as soon as possible and contact your Department HR office.