

New Direct Designation Agency Request



The County of Los Angeles will accept requests for new Direct Designation Agencies (DDA) for the Charitable Giving Campaign 2022. Applications will only be accepted for consideration during the open enrollment period, September 1, 2022 through September 30, 2022.

To request a new DDA, please fill out the information below. Only forms having all fields completed with accurate information will be processed. Additionally, only one nomination per employee will be accepted.

**SECTION 1: REQUESTED AGENCY**

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Name of 501(c)(3) Tax Identification # (TIN)

Location Address City, State, Zip

Mailing Address (all correspondence, will be mailed here) City, State, Zip

Contact Person Title

Telephone Email

**SECTION 2: EMPLOYEE INFORMATION**

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Employee Name Telephone #

Email Address

**SECTION 3: PROCESSING**

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Please submit request to the County of Los Angeles, Department of Human Resources, Workplace Programs Division, Charitable Giving Campaign Coordinator, email to:

[CGCCoordinator@hr.lacounty.gov](mailto:CGCCoordinator@hr.lacounty.gov)